

CAYMAN ISLANDS



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**ASSIGNMENT TO MEMBERS OF THE EXECUTIVE  
COUNCIL OF RESPONSIBILITY FOR CERTAIN  
BUSINESS OF THE GOVERNMENT AND FOR  
CERTAIN DEPARTMENTS OF GOVERNMENT**

PUBLIC NOTICE

THE CONSTITUTION OF THE CAYMAN ISLANDS

ASSIGNMENT TO MEMBERS OF THE EXECUTIVE COUNCIL OF RESPONSIBILITY FOR CERTAIN BUSINESS OF THE GOVERNMENT AND FOR CERTAIN DEPARTMENTS OF GOVERNMENT.

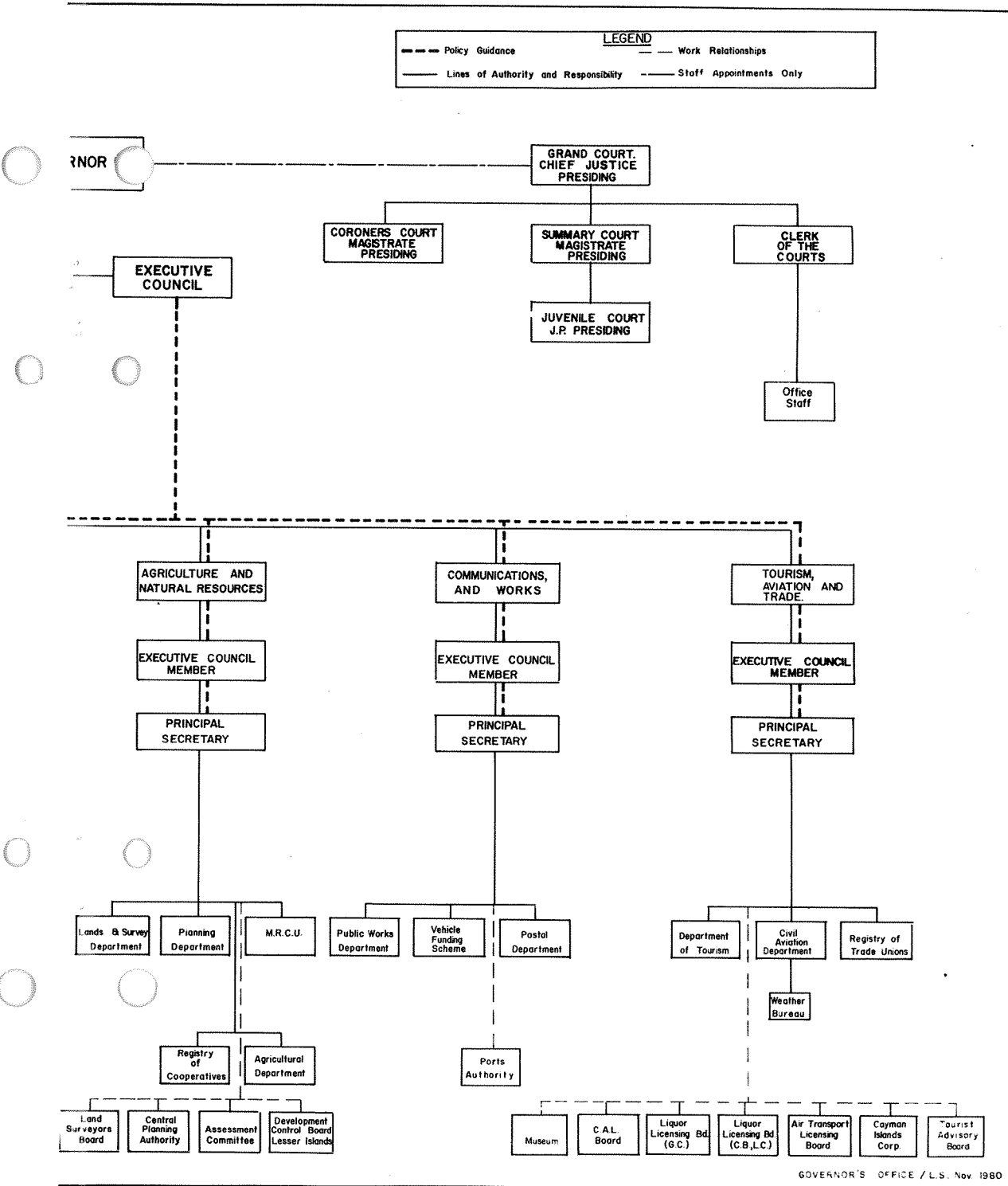
It is notified for public information that the Governor, in his discretion, acting under the powers conferred upon him by section 9 (1) of the Constitution has charged the Members of Executive Council listed below with responsibility for the business of the Government and for the Departments of Government subscribed below their names to the extent described in letters addressed severally to individual Members of the Executive Council.

1. THE HONOURABLE THE CHIEF SECRETARY

PORTFOLIO OF INTERNAL AND EXTERNAL AFFAIRS

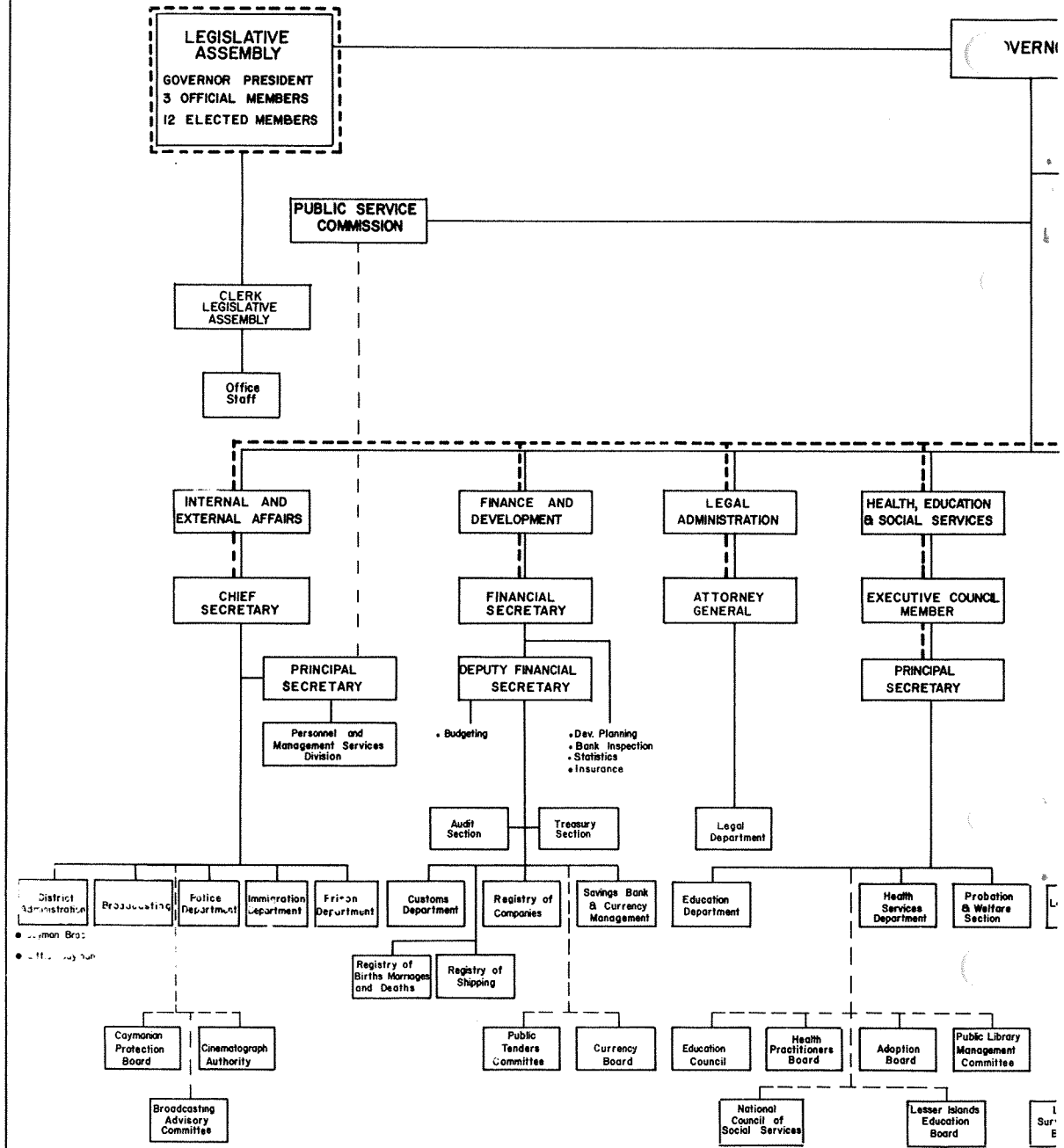
Subjects

- Leader of Government business in the Legislative Assembly
- Relations with the Legislature
- Elections
- Members of Executive Council
- Co-ordination of Executive Council Business and the work of departments and divisions
- Executive Council Office
- Ceremonial & visiting VIPs and warships
- Prisons (after 30/4/81)
- Protocol and award of honours
- Consular matters and passports
- Ecclesiastical matters
- Police
- Firearms and explosives
- Nationality and naturalisation
- Immigration
- Emigration
- Extradition
- Visits – general (liaison)
- Lesser Islands Administration
- Commonwealth Parliamentary Association
- External Affairs including United Nations
- Information
- Broadcasting
- Television
- Annual Reports



# CAYMAN ISLANDS GOVERNMENT

## ORGANISATION CHART



- Public Relations
- Emergency Relief – Search & Rescue
- Secretariat (registry, typing pool, building & government organisation)
- Establishments
- Personnel
- Public Service Commission (other than appointments)
- Organisation & Methods
- Office Accommodation
- Recruitment and staff indents
- Overseas Service Aid Scheme
- Staff Training (Local and overseas)
- Government quarters
- Leave
- Passing on appointments on leave and visits
- Bookings
- Government daily paid labour
- Official passages
- Housing government Officers
- General Orders
- Security in Government offices
- Government stationery and office equipment
- Civil Service discipline

### Departments

- Police Department (Answerability in the Legislative Assembly)
- Immigration Department
- Personel & Management Services Division (Answerability in the Legislative Assembly)
- Legislative Department
- Broadcasting
- Information
- District Administration
- Prison Department (after 30/4/81)

### Statutory Boards & Committees

- Caymanian Protection Board
- Public Service Commission
- Cinematograph Authority
- Broadcasting Advisory Committee
- Principal Secretaries Meetings
- Heads of Department Meetings

## 2. THE HONOURABLE THE ATTORNEY GENERAL

### PORTFOLIO OF LEGAL ADMINISTRATION

#### Subjects

- Legal drafting
- Legal advice to Government

Legal advice on Civil Service Disciplinary Cases  
Public prosecutions  
Constitutional advice  
Attorneys at Law  
Legal appointments  
Training of legal staff  
International conventions  
Official Gazette & government notices  
Notaries Public  
Justices of the Peace  
Commissions of Enquiry

**Departments**

Legal Department  
Judicial Department (Answerability in the Legislative Assembly)

**Statutory Boards & Committees**

Member of Rules Committee for Grand Court  
Cayman Air Holdings

**THE HONOURABLE THE FINANCIAL SECRETARY**

**PORTFOLIO OF FINANCE AND DEVELOPMENT**

**Subjects**

Finance  
Banking & Trust Companies  
Bank inspection  
Currency  
Exchange Control  
Taxation & Fiscal Policy  
Public Debt  
Advances  
Control of government expenditure  
Write-off of government assets  
Treasury  
Customs & Excise  
Supply control  
Economic & development planning  
Technical Assistance applications  
Insurance  
Statistics  
Census  
Audit Reports & liaison  
Government Savings Bank  
Cost of living index  
Financial aid (UK, UN, Agencies, CDB etc.)



Industry  
Commerce  
Price Control  
Copyright, patent and trade marks  
Tourism and hotels  
Liquor licensing  
Meteorology  
Airport and air services  
Cayman Islands Corporation  
Weights and Measures  
Air Transport Licensing  
VIP room airport – allocation  
Marketing  
Accountants  
Business guidance  
Consumer protection  
Export services  
Trade relations  
Employment  
Labour relations  
Seamen's contracts  
Trade Unions  
Museums  
Housing  
Fire Services

**Departments**

Department of Tourism  
Civil Aviation Department  
Registry of Trade Unions

**Statutory Boards & Committees**

Board of Cayman Airways (Chairman until 30/6/81)  
Liquor Licensing Board for Grand Cayman  
Liquor Licensing Board for Cayman Brac and Little Cayman  
Air Transport Licensing Authority  
Cayman Islands Corporation  
Tourism Advisory Board

A revised organisation chart is annexed to this notice.

**T. RUSSELL**  
Governor

**The Office of the Governor**  
25th November, 1980.

Arbitration  
Registration of Births, Marriages and Deaths

**Departments**

Treasury Section  
Audit Section (Answerability in the Legislative Assembly)  
Customs Department  
Savings Bank  
Registry of Companies  
Registry of Shipping  
Insurance

**Statutory Boards & Committees**

Finance Committee of the Assembly  
Public Tenders Committee  
Currency Board

**4. THE HONOURABLE TRUMAN MURRAY BODDEN**

**PORTFOLIO OF HEALTH, EDUCATION AND SOCIAL SERVICES**

**Subjects**

Education  
Scholarships (other than those relating to the public service)  
Library services  
Technical training (including Hotel School, Marine School and Trade Training after 30/6/81)  
Community Development  
Social Welfare & Probation  
Sports and playing fields  
Art and cultural activities  
Cinema and theatre  
Refugees  
Public assistance  
Youth activities  
Care and protection of young persons  
Voluntary organisations  
Ex-servicemen  
Medical and Health  
Public Health  
Control of drugs  
Registration of medical & nursing staff  
History  
Prisons (until 30/4/81)  
Rehabilitation of prisoners  
Garbage collection

**Departments**

Education Department  
Health Services Department  
Probation & Welfare Section  
Prison Department (until 30/4/81)

**Statutory Boards & Committees**

Education Council  
Health Practitioners' Board  
Adoption Board  
Public Library Management Committee  
Lesser Islands Education Board  
NCSS (Answerability in the Legislative Assembly)

**5. THE HONOURABLE JOHN BONWELL McLEAN**

**PORTFOLIO OF AGRICULTURE, LANDS AND NATURAL RESOURCES**

**Subjects**

Agriculture and Horticulture  
Livestock and Veterinary services  
Fisheries  
Forestry  
Mosquito Research and Control  
Lands and Crown Lands  
Surveys  
Town and country planning  
Minerals, Mining & Petroleum, Gas Exploration and Extraction  
Surveyors  
Game and Bird Sanctuaries  
Zoos and aquariums  
Parks and gardens  
Dredging  
Conservation  
Ecology  
Cemeteries

**Departments**

Lands & Survey Department  
Planning Department  
MRCU  
Agriculture Department  
Registry of Cooperatives

**Statutory Boards & Committees**

Land Surveyors Board

Agricultural and Industrial Development Board  
Central Planning Authority  
Assessment Committee  
Development Control Board Lesser Islands

**6. THE HONOURABLE GEORGE HAIG BODDEN**

**PORTFOLIO OF COMMUNICATIONS AND WORKS**

**Subjects**

Internal and external communications (land & sea)  
Ports and harbours  
Ports Authority  
Lighthouse and Navigational Acts  
Roads and bridges  
Electricity supplies  
Water supplies  
Petrol and oil supplies  
Architects  
Engineers  
Cable and Wireless  
Postal services  
Shipping  
Land & sea transport  
Telecommunications  
Public utilities  
Construction work in the public sector  
Oil Transfer operations

**Departments**

Department of Public Works  
Postal Department  
Vehicle Funding Scheme

**Statutory Boards & Committees**

Ports Authority

**7. THE HONOURABLE JAMES MANOAH BODDEN**

**PORTFOLIO OF TOURISM, AVIATION AND TRADE**

**Subjects**

Chamber of Commerce  
Trade & Trade Licensing  
Pioneer Industries