

CAYMAN ISLANDS



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**THE PUBLIC SERVICE  
COMMISSION (AMENDMENT)  
REGULATIONS, 1979**



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**THE PUBLIC SERVICE COMMISSION LAW  
[REVISED]**

**THE PUBLIC SERVICE COMMISSION [AMENDMENT]  
REGULATIONS, 1979**

In exercise of the powers vested in the Governor in Council by section 7 of the above Law, the following Regulations are hereby made.

Citation.

1. These Regulations may be cited as the Public Service Commission (Amendment) Regulations, 1979.

Public Service  
Commission  
Regulations, 1975  
amended.

2. The Public Service Commission Regulations, 1975, are hereby amended as follows -

A. by substituting the words "Principal Secretary (Personnel)" for the words "Principal Secretary (Establishments)" wherever they appear in the said Regulations;

B. in regulation 2 -

(a) the definition "administrative officer" -

(i) by deleting the words and comma "Senior Principal Secretary,"; and

(ii) by adding, immediately following the words "Principal Secretaries" the words "(other than the Chief Justice and the Attorney General)";

(b) by deleting the definition "Head of Department" and substituting the following new definition therefor -

"Head of Department" means, subject to regulation 43, in relation to any officer referred to in Column III of the First Schedule to these Regulations, the officer respectively specified in Column II of that Schedule to be such Head:

Provided however that for the purpose of Parts I, II, III and IV of these Regulations the Principal Secretary (Personnel) shall be the Head of Department for all common user officers;'

(c) by adding in their proper alphabetical sequence two new definitions as follows -

"Principal Secretary" includes the Chief Secretary, the Chief Justice, the Attorney

General and the Financial Secretary; and "salary grade" with respect to a post means the salary grade applicable to that post in the annual estimates;";

C. in regulation 6 by deleting the full-stop at the end of subregulation (1) and adding the following new proviso -

" Provided that if at any meeting three Members are present but the Chairman and Deputy Chairman, if any, are absent, the Members so present may appoint one of their number to act as Chairman at that meeting and he and the other two Members present shall form a quorum.";

D. in regulation 10 (1) by substituting the words "excluding the Chief Justice or a" for the words "excluding the";

E. in regulation 17 by -

(a) substituting the word "on" for the word "in" in the first line thereof; and

(b) deleting paragraph (c) and re-numbering paragraph (d) as paragraph (c);

F. by deleting regulation 19 and substituting the following new regulation therefor -

"Duty of Head of Department to consult etc. and power of Chief Secretary to confer powers of Head of Department on another.

19. (1) Before making any recommendation to the Commission under regulation 21, 23 (2), 27 (a), 27 (c), 31(1), 32 33, 34(1) or 34(2), or making a recommendation or rendering a report under regulation 35(1), 35(2), 52 or 53 a Head of Department who is not a Principal Secretary shall consult the Principal Secretary to whom he is responsible on such recommendation and shall submit it through such Principal Secretary who shall countersign it and add such views or comments as he considers appropriate.

(2) If the Chief Secretary so directs in writing, the discretions, powers and functions of a Head of Department under regulations 50, 51, 54 and 55 shall not be exercised by him in relation to any particular case of alleged misconduct specified in the direction but shall be exercised by the Chief Secretary himself or by the Principal Secretary to whom such Head of Department is responsible. Any exercise, or purported exercise, by the Head of Department of any such discretion, power or function in regard to such specified case shall be void and without any effect.";

**THIRD SCHEDULE**  
**OFFICES EXCLUDED FROM CONSIDERATION**  
**BY THE PUBLIC SERVICE COMMISSION**  
**[Regulations 17, 30, 36 and 37]**

1. Chief Justice, Judge of the Grand Court, any Magistrate, the Clerk of the Court and any other office subordinate to the Chief Justice for which a legal qualification is required
2. Attorney General and any office subordinate to the Attorney General for which a legal qualification is required.
3. Internal Auditor
4. Private Secretary to the Governor
5. Offices paid on salary scales M1 - M6
6. Offices in the Police and Prison service
7. All offices the remuneration of which is made with reference to daily or hourly wage rates
8. All offices local appointments to which are to be made on temporary terms not exceeding six months in duration."

Made in Council this 6th day of March, 1979

**JENNY MANDERSON**  
Clerk of the Executive Council

SECOND SCHEDULE

Form 1

OATH TO BE TAKEN BY THE CHAIRMAN AND ANY MEMBER OF THE COMMISSION [Regulation 14 [1] ]

I, , swear that I will not directly or indirectly reveal to any unauthorised person or persons otherwise than in the course of the business of the Commission any information in connection with the business of the Commission which may come to my knowledge in the course of my duties as of the said Commission.

Signed

Sworn before me, at this day of 19

Signed

Justice of the Peace

Note: The words "solemnly affirm" will be substituted for the word "swear" where an affirmation is made.

Form 2

OATH TO BE TAKEN BY ANY MEMBER OF THE STAFF OF THE COMMISSION [Regulation 14 [2] ]

I, , swear that I will not directly or indirectly reveal to any unauthorised person or persons otherwise than in the course of the business of the Commission any information in connection with the business of the Commission which may come to my knowledge in the course of my duties as a member of the staff of the said Commission.

Signed

Sworn before me, at , this day of 19 .

Signed

Justice of the Peace

Note: The words "solemnly affirm" will be substituted for the word "swear" where an affirmation is made.

- G. by deleting regulation 20;
H. in regulation 22 by substituting for the word "October" the word "January";
I. in regulation 27 - (a) in the marginal note by deleting the words "Detailed procedure" and substituting the word "Procedure"; and (b) by adding the words "a Principal Secretary," immediately following the words "assisted by" in paragraph (e) thereof;
J. in regulation 28 after the word "Chairman" inserting the words ", Principal Secretary";
K. by the addition after regulation 29 of a new regulation as follows - 29A. Principal Secretaries and Official Members of the Executive Council may by arrangement with the Secretary appear before the Commission to supplement any written comment regarding matters to be considered by the Commission under this Part but will not take part in the deliberations of the Commission nor be present when any decision is made by the Commission.";
L. in regulation 36 (3) after the word "officer" by inserting the words "other than officer holding an office in the Third Schedule";
M. in regulation 37 - (a) by inserting, after the word "officers" in subregulation (1), the words "other than officers holding offices in the Third Schedule"; and (b) after the word "Part" in subregulation (2), by inserting the words "excluding any case relating to an officer in the Third Schedule";
N. in regulation 44, by substituting for the words "on salaries of not less than CI\$12000 per annum" the words "whose salaries are of the grade M10 or above";
O. in regulation 45 (2), by substituting for the words "of less than CI\$12000 per annum" the words "of a grade below grade M21";
P. in regulation 50(1), by substituting for the words "exceeds CI\$11,999 per annum" the words "is of a grade of M10 or above";

- Q. in regulation 51 (1), by substituting for the words "exceeds CI\$11,999 per annum" the words "is of the grade M10 or above";
- R. in regulation 54(1), by substituting for the words "does not exceed CI\$11,999 per annum" the words "is of a grade below grade M10";
- S. in regulation 55(1), by substituting for the words "does not exceed CI\$11,999 per annum" the words "is of a grade below grade M10";
- T. by deleting the First, Second and Third Schedules and substituting the following new Schedules therefor -

**"FIRST SCHEDULE"**

Column I	Column II	Column III
Department	Head of department	Officers
Agricultural and Natural Resources	Principal Secretary (Agriculture and Natural Resources)	Chief Agricultural and Veterinary Officer
		Chief Surveyor and Registrar of Lands
		Director of Mosquito Research and Control Unit
		Director of Planning
		All other officers in the Department of Agriculture and Natural Resources other than those specified hereinafter in this Column
	Chief Agricultural and Veterinary Officer	All officers in the Agricultural and Veterinary department of the Department of Agriculture and Natural Resources
	Chief Surveyor and Registrar of Lands	All officers in the Lands and Survey department of the Department of Agriculture and Natural Resources

Department	Head of department	Officers
Judicial	Chief Justice	All officers in the common-user posts in the office of the Governor  All officers in the common-user posts not in the office of the Governor for the purposes of Parts I, II, III and IV of the Regulations  Judge of the Grand Court  Magistrate  Clerk of the Court
	Clerk of the Court	All officers in the Judicial department other than the Chief Justice, any Judge of the Grand Court and any Magistrate
Legal	Attorney General	All officers in the Legal Department
Tourism, Aviation and Trade	Principal Secretary (Tourism, Aviation and Trade)	Director of Civil Aviation  Director of Tourism  All other officers in the Department of Tourism, Aviation and Trade other than those specified hereinafter in this Column
	Director of Civil Aviation	Chief Airport Fire Officer  Senior Controller  Weather Observers
	Director of Tourism	All other officers in the Civil Aviation department of the Department of Tourism, Aviation and Trade  All officers in the Tourism department of the Department of Tourism, Aviation and Trade.

Department	Head of department	Officers
		Principal Secretary (Health, Education and Social Services)
		Principal Secretary (Personnel)
		Principal Secretary (Tourism, Aviation and Trade)
		Secretary of the Public Service Commission
		All other officers in the Department of Internal and External Affairs other than those specified hereinafter in this Column
	Chief Immigration Officer	All officers in the Immigration department of the Department of Internal and External Affairs
	Clerk of the Legislative Assembly	All officers in the Legislative department of the Department of Internal and External Affairs
	Commissioner of Police	All officers in the Police and Prison departments of the Department of Internal and External Affairs whose service is not governed by the Police Law or the Imprisonment Law
	Director of Broadcasting	All officers in the Broadcasting department of the Department of Internal and External Affairs
	Principal Secretary (Personnel)	All officers in the Personnel and Management Services Division of the the Department of Internal and External Affairs

Department	Head of department	Officers
	Director of Mosquito Research and Control Unit	All officers in the Mosquito Research and Control Unit of the Department of Agriculture and Natural Resources
	Director of Planning	All officers in the Planning department of the Department of Agriculture and Natural Resources
Communications, Works and Local Administration	Principal Secretary (Communications, Works and Local Administration)	Chief Engineer
		District Commissioner
		Mechanical Engineer
		Postmaster
		All other officers in the Department of Communications, Works and Local Administration other than those specified hereinafter in this Column
	Chief Engineer	All officers in the Public Works department of the Department of Communications, Works and Local Administration
	District Commissioner	All officers in the District Administration department of the Department of Communications, Works and Local Administration
	Mechanical Engineer	All officers in the Vehicle Hire and Maintenance department of the Department of Communications, Works and Local Administration
	Postmaster	All officers in the Postal department of the Department of Communications, Works and Local Administration

Department	Head of department	Officers	
Finance and Development	Financial Secretary	Chief Accountant Collector of Customs Internal Auditor Manager of Government Saving Bank Registrar of Companies Senior Assistant Secretary All other officers in the Department of Finance and Development other than those specified hereinafter in this Column	
	Chief Accountant	All officers in the Treasury department of the Department of Finance and Development	
	Collector of Customs	All officers in the Customs department of the Department of Finance and Development	
	Internal Auditor	All officers in the Audit department of the Department of Finance and Development	
	Manager of Government Savings Bank	All officers in the Government Savings Bank department of the Department of Finance and Development	
	Registrar of Companies	All officers in the Registry of Companies department of the Department of Finance and Development	
	Senior Assistant Secretary	All officers in the Statistics department of the Department of Finance and Development	
	Health, Education and Social Services	Principal Secretary (Health, Education and Social Services)	Chief Education Officer
			Chief Medical Officer
Director of Social Services			

Department	Head of department	Officers
Internal and External Affairs	Chief Secretary	Senior Probation and Welfare Officer
		All other officers in the department of Health, Education and Social Services other than those specified hereinafter in this Column
		Chief Education Officer
		All officers in the Education department of the Department of Health, Education and Social Services
		Chief Medical Officer
		All officers in the Health Services department of the Department of Health, Education and Social Services
		Director of Social Services
		All officers in the Social Services department of the Department of Health, Education and Social Services
Senior Probation and Welfare Officer	All officers in the Probation and Welfare department of the Department of Health Education and Social Services	
Chief Immigration Officer		
	Clerk of the Legislative Assembly	
	Director of Broadcasting	
	Principal Secretary (Agriculture and Natural Resources)	
	Principal Secretary (Communications, Works and Local Administration)	