

## A MESSAGE FROM THE DIRECTOR OF THE LAW SCHOOL

Thank you for your interest in the Law School. I hope that the information in this booklet gives you the information that you need. If you need any further information, do not hesitate to contact me. My email address is: [Mitchell.Davies@gov.ky](mailto:Mitchell.Davies@gov.ky). For general administrative inquiries, contact [TBSadmin@gov.ky](mailto:TBSadmin@gov.ky)

Further information about TBS is located on our website: [www.lawschool.gov.ky](http://www.lawschool.gov.ky); For the applications procedure and form you should visit our applications portal.

Why choose to do a Law degree at TBS?

We offer:

- A world class legal education having the badge of the University of Liverpool, a leading “Russell Group” UK University;
- Small class sizes with a very favourable staff-student ratio (presently better than 10:1);
- Intellectually challenging and stimulating courses of study;
- Excellent tuition by approachable and expert staff;
- Modern legal education, including IT training and resources;
- Excellent career opportunities both within the legal profession and elsewhere; and
- A long established and financially secure (Government resourced) institution.

The aim of the Law School, in partnership with the University of Liverpool in the provision of its undergraduate LL.B Degree, is to provide students with a standard of tertiary level legal education equivalent to that prevailing in the United Kingdom and at other providers of legal education across the common law world.

In doing so, the Law School aims to provide an environment for its students that encourages and enables them to achieve their full potential in the pursuit of knowledge and academic excellence.

At a postgraduate level, in partnership with Oxford Brookes University, UK, the law school also offers vocational legal training in the form of a fourth year Professional Practice Course which, following completion of Articles of Clerkship, leads to qualification as an Attorney at Law of the Cayman Islands. This course is also intended to provide legal training at a comparable level to that offered on similar vocational courses in the United Kingdom and across the common law world. The PPC is open to qualified Caymanian students. For more information about this programme you should contact the PPC Course Leader, Rhian Minty at [Rhian.Minty@gov.ky](mailto:Rhian.Minty@gov.ky)

The aim of the law school is to provide students with an in depth knowledge of English and Cayman Islands law, and at the same time to develop transferable skills, advanced research capabilities, skills of analysis, logical thought, conciseness, and critical ability.

The courses offered by the Law School are intended to be of benefit not only to those students who wish to enter the legal profession, but also to those having a variety of other professional career aspirations.

The TBLS story started in 1982 with a cast of some seven pioneering law students, a lone director, Mr. Peter Rowe and a single law programme, the LL.B degree. Peter arrived at TBLS on secondment from the University of Liverpool and his TBLS appointment planted the seeds of the partnership with the University, the most enduring overseas affiliation of both institutions. It is apparent that without Peter's association with both the University and the Law School, the link with UoL is unlikely to have come about.

Many prominent Cayman Islands lawyers and politicians, including former Premiers, were taught by Peter and knew him well. All expressed their great sadness to learn of his passing a few years ago. Peter had an enduring affection for the law school and its students and regularly kept in contact with me. He also served on the Editorial Board of the law school's journal, the Cayman Island's Law Review. Peter last visited the Cayman Islands in March 1997 when he was keynote speaker at a dinner marking the law school's 25<sup>th</sup> anniversary.

Speaking of anniversaries, September 2024 marked 42 years since the founding of the law school in September 1982. The affiliation with the University of Liverpool soon followed with the first students graduating with the University's LL.B degree in July 1987.

A pioneer in the conception and creation of the Law School was the then Minister of Education and Cayman Islands attorney, the Honourable Truman Boddan, OBE, after whom the law school has been named since 2012. It is fitting that the University of Liverpool agreed to confer an Honorary LL.D on Mr Truman (as he is affectionately known) at the Law School's Graduation Ceremony held in August 2014. This is only the second time that this honour has been conferred by the University in the Cayman Islands, with the first honorary doctorate having been conferred a few years previously on the Honourable Chief Justice, Sir Anthony Smellie KC.

In 2017, TBLS entered into a new overseas partnership with Oxford Brookes University ("OBU"), England which leads to the award of the University's postgraduate Diploma in Legal Practice to students who successfully complete the Professional Practice Course. Following the award of the OBU Diploma in Legal Practice, students must thereafter complete 18 months' articles of Clerkship after which they are eligible to be called as an Attorney at Law of the Cayman Islands.

In March 2024, the law school underwent an Institutional Review visit by a senior panel of University of Liverpool academics and administrators, the outcome of which was very positive and will lead to a renewal of the affiliation between the institutions for a further period of five years from January 2025.

July 2024 marked the relocation of TBLS to newly designed premises in central George Town - Artemis House on Fort Street. Having occupied our previous accommodation for over 19 years, the transition to a new location brought with it many challenges, but

will yield many benefits, including purpose built teaching and study areas. TBLS has been fully operational from its new location since July 2024. We welcomed new and returning students to our new home in September 2024.

Mitchell C. Davies, October 1<sup>st</sup> 2024.

## QUALIFYING LAW DEGREE STATUS

Students who graduate from TBLS with the University of Liverpool's LL.B (Hons) degree are eligible to pursue further postgraduate academic and professional training in the same way as any holder of a recognised English law degree. Recognising jurisdictions include England and Wales, the Cayman Islands, Canada, certain US jurisdictions and jurisdictions across the common law world.

Before enrolling at TBLS you are strongly advised to seek advice and eligibility criteria from the Bar Council in the jurisdiction in which you intend in the future to practice.

## ENTRY REQUIREMENTS

Entry requirements for the full and part-time degrees are laid down in the Legal Practitioners (Students) Regulations (2018 Revision). Generally, the academic entry requirement for students who are under 21 years of age on 1st May in the year they start their course is at least two General Certificate of Education Advanced Level passes in addition to three General Certificate of Secondary Education (GCSE) passes of Grade C or higher standard. The GCSE subjects must include English Language and one of Mathematics or a Natural Science subject or Geography or Economics. Other prescribed combinations of passes may be acceptable (but proof of attainment of an acceptably high English Language standard is essential). Other prescribed qualifications recognised as being of a comparable standard to the foregoing are also accepted, such as an Associates Degree with a sufficiently high GPA. Increasingly, TBLS students are admitted on the basis of their possession of a Bachelors Degree. The first year class will typically therefore represent a wide cross section of previous educational experience.

Students who are over 21 years of age on 1st June in the year of intended entry who do not possess formal qualifications may take the University of Liverpool Mature Students' Entrance Examination.

Further particulars of the Law School's admission requirements can be obtained from our Admission Policy which can be downloaded from the TBLS website:

<https://www.caymanlawschool.ky/admissions.html>

### **Application deadline:**

Your application for entry in September must be received no later than the beginning of July in the year of intended admission. If you will need a student visa issued by the Cayman Islands Department of Immigration, you should apply to TBLS no later than April of the year of intended admission.

## INTERNATIONAL APPLICANTS: STUDENT VISAS

International applicants apply in the same way as home students, although their eligibility is limited to the full-time programmes. Applicants who need to apply to the Cayman Islands Department of Immigration for a student visa, should apply to TBLS no later than the April of the year of intended entry. Following receipt of an unconditional written offer from TBLS,

international applicants must apply for a student visa from the Cayman Islands Department of Immigration. This process may take a number of months. Further details of this procedure will be supplied by TBLS following any unconditional offer having been made.

To be eligible for student visa, the applicant must be;

‘a non-Caymanian who is neither the spouse of a Caymanian, a permanent resident of the Islands nor the holder of a Residency and Employment Rights Certificate and who-

- (a) is eighteen years of age or older;
- (b) is seeking to enter the Cayman Islands for the purpose of attending a recognised educational institution on a full-time basis;
- (c) intends to leave the Islands at the end of his studies; and
- (d) is not named as a dependant for the purposes of this Act;

Please note that there is no discretion to issue student visas to persons who have not attained the age of 18 years. It is a condition of the issuance of a student visa that holders of it will not seek to engage in paid employment during the currency of the visa.

If English is not your first language, then you must demonstrate your English Language competence either on the basis of the entry qualification you are offering (i.e. English is a component) or by successfully undertaking the Mature Students Entrance Examination.

For further information please contact Cayman Islands Immigration Department, PO Box 1098 George Town, Grand Cayman, Cayman Islands: Tel: 345 9498344 or visit: <http://www.immigration.gov.ky/portal/page/portal/immhome/visitinghere/visas/studentvisas>

#### **ACCOMMODATION:**

Housing is the responsibility of individual students as TBLS does not offer accommodation. For local housing options and other information about living in the Cayman Islands you should visit : <http://www.caymannewresident.com>.

## WHAT TO EXPECT AS A LAW STUDENT

During the course of your studies, you will be required to study a diverse range of legal topics which will equip you well in the future, whether your career ambitions be the practice of law or otherwise. The extent of your success will necessarily correspond to the extent of your commitment to the study of law and the keenness of your desire to succeed. Take full advantage of the low lecturer-student ratio, there are few institutions, which better it in the common law world of legal education. With such 'individual' tuition there can be little excuse for failure, but in the final analysis your success is up to you: conduct your research assiduously, analytically, and with an inquiring mind and be ready to call upon the experience and expertise of your lecturers whenever you encounter difficulties. It is also worth remembering that, just as you are now students rather than pupils, the teaching staff are academics, not high school teachers. Academic staff, in addition to their teaching duties, participate actively in the life of the Law School as personal tutors, but also undertake and publish research in their areas of interest. Some of the textbooks, case notes and journal articles you will read in the course of your studies here will have been written by members of the TBLS or Liverpool Law School staff.

## CONTENT OF YOUR STUDIES

The following subjects are considered by the Bar Standards Board of England to be the Foundations of Legal Knowledge (also referred to as 'foundation modules'): Crime, Contract, Constitutional and Administrative Law, Tort, Equity and Trusts, Land Law and European Union Law. Land Law and European Union Law are not compulsory subjects for the award of the degree, but are required if students wish to enrol on the Vocational Course for intending barristers or the Cayman Islands Professional Practice Course.

A new professional route to qualification as a solicitor, the Solicitors Qualifying Exam, was introduced in the UK in September 2021. For further details of the SQE visit: [www.sra.org.uk](http://www.sra.org.uk)

In Cayman a "Cayman Qualifying Law Degree" (or equivalent legal qualification) is necessary in order to be eligible to enrol on the Law School's postgraduate Professional Practice Course. This requires that all Foundation modules, with the exception of European Union Law, have been successfully completed. The degree must also have been completed at a minimum 2:2 Honours standard.

### **Full -time Degree**

The full-time degree is a three-year course of study. It comprises the study of modules worth in total 360 credits. The curriculum is as follows:

#### **Year 1: (120 credits)**

Students must take Constitutional and Administrative Law, Criminal Law, Law of Contract and Legal System and Legal Skills I and II. All these modules are 30 credit modules with the exception of Legal Systems and Skills I and II which are 15 credits each.

#### **Year 2: (120 credits)**

Students must take Equity and Trusts and the Law of Tort with each module being worth

30 credits. In addition, students must take optional modules to the combined value of 60 credits from the following 15 credit modules: Commercial Law I (Facilitation of Transactions); Commercial Law II (Sale of Goods); Company Law I; Company Law II; The Principles of Evidence; Criminal Trial Evidence; Family Law I (Children's Law); Family Law II (The Law of Adult Relationships); Dispute Resolution; Penal Policy

**Year 3: (120 credits)**

Students must take Land Law (15cr) (Cayman QLD) and in addition must choose further optional modules to the combined value of 105 credits from (all 15 credits unless indicated): Banking Law; Conflict of Laws (Family Law); Conflict of Laws Laws in Commerce; Dissertation Option (30 credits); Employment Law I; Employment Law II; Civil Liberties and Human Rights Law (30 credits); Medical Law and Ethics; Intellectual Property Law; Environmental Law and European Union Law (30cr).

**Part-Time Degree**

This qualification is open to Caymanian candidates and legal residents. It comprises the study of modules worth in total 360 credits over a minimum of five years and a maximum of six years. The curriculum is as follows:

Candidates are not permitted to study more than 60 credits worth of modules per year until year four of the programme when a maximum of 90 credits per year may be studied.

**Year 1:**

Students must take Law of Contract and Legal System and Legal Skills I and II.

**Year 2:**

Students must take Constitutional and Administrative Law and Criminal Law.

**Year 3:**

Students must take Equity and Trusts and the Law of Tort.

**Year 4:**

Where the programme is being completed over five years, Land Law must be studied in year four in addition to optional modules to the value of 75 credits from the range of optional modules offered in the second year of the full time programme (see above).

**Years 5 or 6:**

Where the programme is being completed over five years, candidates must select modules to the value of 90 credits in year five from the choices available to full-time students in year three (see above). Where the programme is being completed over six years, Land Law must be studied in year five in addition to optional modules worth a combined value of 45 credits from the choices available to full time students in year three. In year six, students must select modules to the combined value of 60 credits from these choices. In either case, EU Law (30 credits) must be studied in the final year of the programme in order to be eligible to receive an English Qualifying law Degree.

## **Course Structure:**

Like the University of Liverpool, TBLS has adopted a system of Semesterization (two Semesters per year), in keeping with the recommendations of the University of Liverpool. This has the benefit of aligning the TBLS curriculum more closely with the LL.B programme framework at the Liverpool Law School. Since its introduction, TBLS students have received amongst the best results ever recorded, thus justifying the introduction of the new system. Student choice has also been enhanced with an increased range of optional modules being made available to TBLS students. The introduction of semesterization also has the benefit of facilitating student exchanges between the institutions.

## **University of Liverpool Certificate and Diploma**

Those students who do not complete the full LL.B degree will be eligible to receive a Certificate in Higher Education from the University (the exit award after completion of year one of the full time programme or year two of the part time programme) or a Diploma in Higher Education (the exit award after completion of year two of the full time degree or year four of the part time degree).

## **ASSESSMENT**

Modules are assessed on the basis of written examinations, coursework, tests, assessed presentations and/or dissertations. Depending on the module, a combination of these methods of assessment may be used to enable students to achieve their potential through methods of assessment which reflect the acquisition of subject and transferable skills.

Students prepare essays, answers to tutorial questions (often in the form of problem solving), and seminar papers to demonstrate an understanding of the issues under discussion and to develop skills in communication, both orally and in writing. Assessed and non-assessed oral presentations also help develop research, organisation and oral communication skills.

Students undertaking unseen examinations are expected to demonstrate:

- a knowledge and understanding of particular topics;
- an ability to identify and solve problems;
- an ability to apply and analyse relevant aspects of the law.



For more details on intended student learning outcomes, students should consult the Module Information Handbook available on the TBLs website: <https://mytbls.caymanlawschool.ky/wp-content/uploads/LLB-Module-Handbook.pdf>

Coursework is used throughout the undergraduate programmes to enable students to become familiar with research techniques and to explore particular aspects of the module in depth. It requires an ability to structure a written argument and to present this in word processed format through an online plagiarism detection system. The rules on presentation of coursework require students to demonstrate a familiarity with legal sources and their application as well as presentational requirements including methods of citation.

## **COMMITMENT TO YOUR STUDIES**

All modules are taught by a combination of lectures and tutorials. There will typically be two hours of lectures per week per module and one hour of tutorials in alternative weeks. This means that (exclusive of library time) full-time degree students can usually expect ten contact hours per week and part-time degree students five contact hours per week. This does not include preparation/library time!

The University of Liverpool's [Student Charter](#) sets out the responsibility of students on degree programmes, and it is expected that students will perform a minimum of 300 effort hours per module per academic year.

In higher education, students are expected to be able to study effectively by themselves, and students should prepare thoroughly for sessions. Great emphasis is placed upon tutorials and it is expected that you will utilize non-contact hours preparing for these bi-weekly sessions. Students who are insufficiently prepared will not be able to maximise the potential of contact with the subject experts. Typically, lectures begin in Week 1 of the term, and tutorials usually in Week 3 or Week 4 of term one.

Attendance at both lectures and tutorials is mandatory and is tightly monitored. Failure in Level One and Level Two modules (without legitimate medical cause being evidenced) to attend at least 70% of all lectures and tutorials may result in the exclusion from end of year assessments. For further information see the TBLs/UoL Attendance Policy on our website: [www.lawschool.gov.ky](http://www.lawschool.gov.ky).

Attendance and student performance in tutorials are recorded on file. This information is used in creating references for job applications, and may also be used by the University in end of year examiners' meetings and for progress matters.

## **THE LIBRARY**

TBLS boasts one of the Island's finest law libraries with significant lending and reference collections. The library falls under the direct supervision of a qualified librarian, who also has responsibility for the Portfolio of Legal Affairs, Office of the Director of Public Prosecutions and Courts libraries. He is supported by an Information Services Specialist at TBLS.

TBLS has a fully equipped computer/IT room, linked to the University of Liverpool.

## **CAREERS**

While the LL.B is the first step towards professional qualification, (although not necessarily being a vocational qualification) whether you wish to become an Attorney at Law in the Cayman Islands, or a Solicitor or a Barrister in the UK or a lawyer elsewhere, you will need to undertake further study and legal training.

Possession of the University of Liverpool law degree means that it can be utilised in the same way as a law degree obtained from any other reputable English University. In particular, the TBLS degree is recognized by the Law Society and Bar Standards Board of England and Wales and the Cayman Islands Legal Advisory Council.

A Cayman Qualifying Law Degree (see above) is recognized for professional exemption purposes in the Cayman Islands. For information on the status of an English law degree in any other jurisdiction, you are advised to contact the Bar Council in your home jurisdiction.

To qualify as an Attorney at Law in the Cayman Islands, qualifying Caymanian graduates of TBLS may undertake the Professional Practice Course (see further information below). Alternative routes to qualification include the Legal Practice Course (LPC); Bar Practice Training Course (BPTC) and the Solicitors' Qualifying Exam ("SQE").

Following completion of the foregoing UK courses (with an underlying law degree of a minimum 2:2 standard, or equivalent qualification), Caymanian students may return to the Cayman Islands to undertake articles with a law firm, before being called to the Cayman Bar.

## **PROFESSIONAL PRACTICE COURSE**

Admission as an Attorney-at-Law of the Cayman Islands, carrying with it the right to practise law locally, is regulated by the Legal Practitioners Law and Regulations made thereunder. Students should be thoroughly familiar with these provisions.

In the case of persons who are not qualified to practice as barristers or solicitors in other Commonwealth jurisdictions, admission to the Cayman Bar is based upon successful completion of: (i) The Diploma in Legal Practice awarded by Oxford Brookes University (or equivalent qualification); and (ii) An eighteen month period of articles of clerkship.

The entry requirements for the PPC are laid down in the Legal Practitioners (Students) Regulations (2018 Revision). Candidates must be Caymanian or have Caymanian status, or hold the consent in writing of the Cayman Islands Cabinet. In addition, students must have successfully completed the Liverpool University LL.B. degree or a qualification deemed to be equivalent to it by the Legal Advisory Council.

The Professional Practice Course comprises an intensive full-time nine-month period of study in Cayman law and procedure. Courses to be studied include Cayman Statute Law, Corporate Practice, Criminal Litigation and Evidence, Civil Litigation and Evidence, Conveyancing, Probate and Succession Law, Legal Accounts, Professional Conduct and Ethics, Practical Legal Research and Legal Skills. Locally produced manuals form the basis of the courses in Conveyancing, Civil Litigation and Criminal Litigation and are available for purchase from the Law School. Successful completion of all courses (the Qualifying Examination) allows eligible candidates to apply to register Articles of Clerkship.

The second element of professional training is service under Articles of Clerkship with a practising Attorney-at-Law who will provide the trainee with practical experience in differing aspects of legal work. Articles must be registered with the Clerk of the Court after the Attorney General's certificate has been obtained which signifies his satisfaction that the articulated clerk will receive an appropriate level of legal training. Securing articles is the student's responsibility and it is up to the attorney and the clerk to agree the usual conditions of the clerk's employment such as salary, annual leave etc. A legal practitioner in the Cayman Islands has a broad spectrum of matters to deal with: his or her clients may well be involved in sophisticated international trusts, banking, insurance and commercial transactions, or have problems of a more domestic nature. An articulated clerk will be exposed to practical issues of many aspects of the law and should use this time to assist his or her principal to the full in order to gain the widest experience possible.

### **TUITION AND REGISTRATION FEES**

**General Application Fee** (all programmes/courses): C.I. \$150.00

**Place Deposit:** All student offer acceptances must be accompanied by a refundable (from 1<sup>st</sup> term fees) place deposit of C.I.\$ 250.00.

**Mature Entrants' Examination Application Fee:** C.I. \$100.00

**LL.B / PPC Examination Fees:** C.I. \$50.00 per examination.

**Fees must be paid on the first day of each of the three terms. Any student whose fees are overdue by more than 8 weeks may be excluded from classes and thereafter excluded from studies for 12 months whereupon they will be re-admitted (assuming all outstanding fees to have been paid by this time).**

**All TBLS fees are to be made payable to the Cayman Islands Government. Please note that payment is accepted via cash, debit/credit card bankers draft or cheque. (US/CI \$ accepted). When paying tuition fees with a US cheque, the conversion from CI to US is x .82.**

<b>Semester 1:</b> Tuition fees for all <b>new LL.B students</b> are due on <b>16<sup>th</sup> September 2024</b> . Tuition fees for all <b>new PPC students</b> are due on <b>September 18<sup>th</sup> 2024</b> .
<b>Semester 1:</b> Tuition fees for <b>returning LL.B students</b> are due on <b>23rd September 2024</b> .
<b>Semester 2:</b> Tuition fees for (all students) are due on <b>27<sup>th</sup> January 2025</b> .

Caymanian Students/Legal Residents of 10 years

<b>Professional Practice Course</b>	C.I.\$ 9,900 per year
<b>Professional Practice Course Registration Fee</b>	C.I \$1000.00 per year
<b>LL.B Degree (Full Time)</b>	C.I.\$ 6,000 per year
<b>LL.B Degree (Part Time) (30 Credits)</b>	C.I.\$ 1,500 per year per module
<b>LL.B Degree (Part Time) (15 Credits)</b>	C.I. \$750 per year per module
<b>Individual Course Studied</b>	C.I.\$ 1,500 per year per module

Non- Caymanian Students

<b>LL.B Degree (Full Time)</b>	C.I.\$ 14,000 per year
<b>Individual Courses (30 Credits)</b>	C.I.\$ 3,500 per year
<b>Individual Courses (15 Credits)</b>	C.I. \$1,750.00 per year

**Annual University of Liverpool Online Registration Fees:**

University of Liverpool fees are payable online (CIG Scholarship students excepted) and are due on the **16<sup>th</sup> September 2024** for new students and the **23rd September 2024** for Continuing Students. This fee is payable in GBP (£).

Self-funding students are required to make University payments payment using the UoL Online Payment System: <https://epayments.liv.ac.uk/tuitionrcp>

<b>LL.B (Full-Time, 120 credits)</b>	<b>£1915</b>
<b>LL.B (Part-Time, 90 credits)</b>	<b>£1437</b>
<b>LL.B (Part-Time, 60 credits)</b>	<b>£958</b>
<b>Individual Courses (30 Credit) (per module)</b>	<b>£479</b>
<b>Individual Courses (15 Credit) (per module)</b>	<b>£239</b>
<b>External Student Registration</b>	<b>£100</b>

University of Liverpool annual registration fees increase by 3.5% each September.

**Please ensure that you print out a copy of your online University receipt and provide a copy of this to Kady Daley.**

Payment plans for UoL Registration fees are available. Please see [www.liv.ac.uk/feespayment/](http://www.liv.ac.uk/feespayment/) for further information. These are normally collected in three payments.

For further information on how to make online payments, please see:

[www.liv.ac.uk/feespayment/](http://www.liv.ac.uk/feespayment/) in case of difficulty, contact Miss Minty on [Rhian.Minty@gov.ky](mailto:Rhian.Minty@gov.ky)

Students who are sponsored by a third party are required to provide a GBP draft, made payable to the University of Liverpool. This is to be handed to the front desk staff who will then provide you with a receipt

## CONTACTING US

The opening hours of the General Office (Artemis House, Second Floor, # 67 Fort Street, George Town) are Monday-Friday, 8:30 am – 5:00 pm (closed weekends & public holidays)

Further information about details contained herein is available from the Law School.  
General enquiries should be directed to Ms Clea Bodington at [clea.bodington2@gov.ky](mailto:clea.bodington2@gov.ky)

Application for admission should be submitted online through our admissions portal at: <https://www.caymanlawschool.ky/admissions.html> . Supporting documents must be mailed/dropped off at :

The Truman Bodden Law School of the Cayman Islands  
PO Box 1568, 67 Fort Street,  
2<sup>nd</sup> Floor Artemis House, George Town  
Grand Cayman KY1-1110  
Cayman Islands

Tel: 1-345-945-0077